



# Park City Prep Charter School

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[www.parkcityprep.org](http://www.parkcityprep.org)

## Board of Directors Meeting

March 9, 2016

### MINUTES

**Present:** John Bryk, Jennifer O'Dean, Chris Van Etten, Vicky Boudreau, Bruce Ravage

**Excused:** Rose Richardson

**Meeting is called to order at 6:04 pm**

- **Public Session** - No members of the public were present.
- **Approvals of Minutes of January 13, 2016** - Minutes were approved unanimously.
- **Financial Update**
  - Board chair questioned four debits from our account for Ascenus. Bruce will ask our business manager to clarify the charges.
  - All other school finances are in order.
- **Director's Update**
  - Legal Matters
    - Long-standing matter regarding a former employee is resolved.
    - Potential legal matter from current employee has been resolved and no longer an issue.
    - Awaiting word on resolution of other complaint.
  - Technology Grant - We received our tech grant for chrome books.
  - *Achieve 3000* Informational Reading Program Update
    - Program is being implemented with fidelity.
    - Teachers have received a full day of professional training.
  - Certification Update
    - Compliance Report – We are in compliance.
    - We discussed the article in CT Post regarding certification of teachers in charter schools.

- Language Arts Curriculum - Proposal to hire a curriculum consultant to help us develop a new curriculum was approved.
- High School Acceptances – Record number going to selective private and choice schools next year.
- Fundraising
  - Yearbook - We have received donations from our vendors towards yearbook sponsorship.
  - Donations
    - On our website there is a donate link. Donations have begun.
    - We have 3 items on the drop down menu - Ways to Give (explanation on how you can donate), Donor Tours, and Donate On-Line.
- **Old Business**
  - Signatory Changes - Our old treasurer has been removed as a signatory.
  - Anti-Nepotism Policy has been adopted by the Board.
  - An updated and revised Staff Absence Policy has been adopted by the Board.
  - New Board Membership
    - We wish to add more community members to our Board.
    - Rose Richardson will remain on the Board as a community member.
    - We have an application for a new parent member, who will be invited to our May meeting.
- **New Business**
  - Enrollment Update
    - We have over 270 applications for 5<sup>th</sup> grade this year, as well as applicants for the other three grades.
    - March 31<sup>st</sup> Lottery - The League of Women voters will conduct the lottery on March 31<sup>st</sup>.
  - The School Planning Team has been focusing on our Tenth Anniversary Celebration.
    - Alumni Reunion
    - Recognition of Alumni at Commencement
  - Administration of Annual Assessments – CT stands firm that annual testing of students is mandatory and students do not opt out of testing.
  - New Accountability System - School's performance index based on new criteria:
    - The emphasis is on student growth over time utilizing vertical growth scales.
    - There is now a greater emphasis on the performance of high needs students than in the previous evaluation system.
    - It also rates schools on high school and college readiness of its students.

Meeting adjourned at 7:22 pm

Minutes submitted by Vicky Boudreau